



Ph.No.: (03563) 260307  
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# FALAKATA COLLEGE

NAAC Accredited with B+ Grade

(Affiliated under University of North Bengal  
And

Included under Section 2(f) & 12B of the UGC Act.)

ESTD. : 1981

P.O. FALAKATA - 735211 ❀ DIST. ALIPURDUAR (W.B.)

## CRITERION 6 – GOVERNANCE, LEADERSHIP AND MANAGEMENT

AAA report and Details on Follow Up Actions

### DOCUMENTS

AAA Report and Details on follow up Action

  
Principal  
Falakata College  
Falakata, Alipurduar



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## AAA Report of 2018-19 to 2022-23



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## FALAKATA COLLEGE

### ACADEMIC AND ADMINISTRATIVE AUDIT

2018-19 to 2022-23

Falakata College, affiliated to the University of North Bengal, is located at Falakata in the district of Alipurduar. The college is represented by Dr. Hirendra Nath Bhattacharjee, Principal of the college. It was established in 1981 to promote the education of the locality, which was far away from the then district town of Jalpaiguri. The district of Alipurduar came into being in 2014. Since its establishment, the college has been serving its best by educating the agriculture-based rural people, mainly from lower middle class. The college offers 10 programs viz. Bengali, English, History, Political Science, Philosophy, Economics, Education, Sanskrit, Geography and Physical Education under the Humanities Discipline. The college also has two NSS units and one NCC unit, engaged in social and community development works. The institution is engaged since its establishment to cater education irrespective of caste, creed, religion and economic status. To assess its strength and weakness it conducts the academic and administrative audit to identify the scope of its future development and social entrepreneurship.

#### Audit Committee:

In August 2018, Governing Body of Falakata College constituted a four members committee to conduct an Academic and Administrative Audit (AAA) of the college, as proposed by the IQAC. The Audit Committee is comprised of the following members: -

Dr. Swapan Kumar Rakshit, Joint Registrar, University of North Bengal, Raja Rammohunpur.

Dr. Deb Kumar Mukhopadhyay, Principal, Maynaguri College, Maynaguri, Jalpaiguri.

Dr. Nilangshu Sekhar Das, Principal, Sukanta Mahavidyalaya, Dhupguri, Jalpaiguri.

Dr. Hirendra Nath Bhattacharjee, Principal, Falakata College, Falakata, Alipurduar.

#### Objective & Scope of the Audit

The Principal, Dr. Hirendra Nath Bhattacharjee, at a preliminary meeting with the members, outlines the broad objectives of the academic audit as an independent assessment of the College by an external peer team comprising of the above members. Accordingly, the audit team decided to look into the prevailing situation at the College along the following aspects in course of the audit.

  
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### Scope:

- Methodology of teaching and learning conducted for the different courses run by the college
- Functioning of the Geography Laboratory and Computer Facilities
- Examination and Evaluation system
- Activities of the Internal Quality Assurance Cell
- Library infrastructure and facilities
- Outreach Programmes conducted by the College including the NCC and NSS Programmes
- Alumni/ae and their contributions to the College

The Team is empowered to express views and give suggestions for the improvement of the systems being followed by the College.

### Courses:

The courses offered by the College and sought by the students of the locality are as follows-

	PROGRAMME (Humanities)
1	B. A. Bengali Hons
2	B. A. English Hons
3	B. A. History Hons
4	B. A. Political science Hons
5	B. A. Education Hons
6	B. A. Sanskrit Hons
7	B. A. Geography Hons
8	B. A. Philosophy Hons
9	B. A. General

I. YEAR	CURRICULAR ASPECTS		STUDENTS' STRENGTH	
	INTAKE	CAPACITY (as per Government and University norms)	HONS	PROGRAM
2018-19	455	1800	435	1706
2019-20	455	1800	430	1637
2020-21	455	1800	437	1637
2021-22	455	1800	416	1708
2022-23	455	1800	433	1367

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2.	ADD-ON/CERTIFICATE COURSES	
2018-19		10
2019-20		10
2020-21		00
2021-22		10
2022-23		10

3.	ANNUAL CURRICULAM PLANNING	Department/wise
2018-19 to 2022-23	Lecture layout, departmental calendar, Teaching Diary	Done

4.	ATTENDANCE	Department/wise
	Across Semester and for each paper maintained	Yes

5.	SYLLABUS COVERAGE	Department/wise
	Paper wise (HONS, PROGRAM GE, SEC)	Done

### TEACHING AND LEARNING

1.	NO. OF TEACHING STAFF INCLUDING SACTS	Male (25) Female (15) Total=40
2.	CONDUCT OF CLASSES	Lecture and Tutorial method. For Lab based subject Lecture, Tutorial and Practical method.
3.	CONTINUOUS EVALUATION	Written examination (MCQs), Unit tests, Assignment submission, Seminar and Presentation
4.	USE OF SUPPLEMENTARY TEACHING TOOLS AND USE OF ICT	Yes, Audio-Visual method, PPT
5.	STUDENT CENTRIC ACTIVITIES	Distribution of handouts, Notes, worksheets, previous year's question papers, Counselling (both Academic and Psychological), Parents-teacher meeting, Grievances collected and compliance made.
6.	REMEDIAL COACHING	Yes, especially for slow learners.
7.	SEMINAR/WORKSHOPS/AWARENESS PROGRAMS/SPECIAL LECTURES	Yes, around 25-30 (2018-19 to 2022-23)
8.	STUDENTS' FEEDBACK	Collected, analyzed and action taken.

  
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### EVALUATION AND RESULTS

1.	CONDUCT OF INTERNAL EXAMINATION	Yes
2.	MAINTENANCE OF MARKS REGISTER/FILE	Yes
3.	RESULT OF UNIVERSITY EXAMINATION ANALYSED (6 <sup>th</sup> Sem. students)	Yes

### ANALYSIS OF UNIVERSITY RESULTS

YEAR	TOTAL	PASSED	FAILED	PASS PERCENTAGE
2018-19	1138	651	487	57.20
2019-20	1257	1219	38	96.97
2020-21	1516	1335	181	88.06
2021-22	1271	1242	29	97.71
2022-23	869	402	467	46.26

### ACADEMIC INFRASTRUCTURAL FACILITIES

1	LIBRARY	Yes (around 20000 books) Journal subscription - yes
2	LABORATORY	Yes, in the Dept. of Geography equipped with adequate instruments
3	E-CLASS ROOM/SMART CLASSROOM + LCD PROJECTORS	Yes
4	COMPUTER LAB	Yes
5	INTERNET/WIFI connection	Yes
6	CCTV CAMERA	Yes
7	CAFETERIA	Yes

### LEARNING RESOURCES

1	PHYSICAL ACTIVITIES	Yes, (Yoga & Meditation class, Self-Defence Training Programme, Awareness Programmes etc.)
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## BASIC FACILITIES

1	HYGIENE & SANITATION	Yes, (Sanitary pad vending machine and waste dispatched through incinerator)
2	SAFE DRINKING WATER FACILITIES	Yes, (Aqua Guard)
3	CANTEEN	Yes
4	PLAY GROUND	Yes
5	CYCLE STAND	Yes
6	CAR PARKING	Yes
7	COMMON ROOM (for Boys & Girls)	Yes, (equipped with playing instruments for the students)
8	SICK ROOM	Yes, (equipped with FIRST AID box, sick bed, stretcher etc.)
9	MINI INDOOR GYMNASIUM	Yes
10	SPORTS ROOM	Yes, (equipped with badminton racket, corks, net, carrom, iron balls for shot put, javelin, discuss, high jump pit etc.)
11	NCC ROOM	Yes (equipped with all the articles necessary for NCC training)
12	NSS ROOM	Yes

## OTHER FACILITIES

1	SOLAR ENERGY GENERATION AS AN ALTERNATIVE ENERGY TO ELECTRICITY	Yes, (on the roof of the new building)
2	RAIN WATER HARVESTING	Yes
3	FLOWER GARDEN	Yes
4	MEDICINAL PLANT GARDEN	Yes

  
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Verified and signed by:

Dr. Swapan Kumar Rakshit  
Joint Registrar  
University of North Bengal, Raja Rammohunpur.  
(with seal)

*Swapan Kumar Rakshit*  
05/06/2023  
Joint Registrar  
University of North Bengal

Dr. Debkumar Mukhopadhyay  
Principal  
Maynaguri College, Maynaguri, Jalpaiguri.  
(with seal)

*Deb Kumar Mukhopadhyay*  
05/06/23  
Principal  
Maynaguri College  
Jalpaiguri

Dr. Nilangshu Sekhar Das  
Principal  
Sukanta Mahavidyalaya, Dhupguri, Jalpaiguri.  
(with seal)

*Nilangshu Sekhar Das*  
05/06/23  
Principal  
Sukanta Mahavidyalaya  
Dhupguri, Dt. Jalpaiguri

Dr. Hirendra Nath Bhattacharjee  
Principal  
Falakata College, Falakata, Alipurduar.  
(with seal)

*Hirendra Nath Bhattacharjee*  
05/06/2023  
Principal  
Falakata College  
Falakata, Alipurduar

*Hirendra Nath Bhattacharjee*  
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**Details on Follow Up Actions**

**Link to Details on Follow Up Actions:** <https://falakatacollege.ac.in/minutes-of-meeting-atr/>

  
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